

## MINUTES of St. Johns Virtual School SAC

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### Meeting date: November 14th, 2017

**Call to order:** A SAC meeting of the *St Johns Virtual School* was held virtually in St Augustine, Florida on November 14<sup>th</sup>, 2017. Motioned to start Mike Eisen, Cherie Stucki seconded the motion. The meeting convened at 10:03 with Chairman Elizabeth Kline presiding and Kristine Solomon serving as Recording Secretary.

**Virtual Attendance:** Elizabeth Kline, Kristine Solomon, Mike Eisen, Cheri Stucki, Elizabeth Lasseter, Ginger Baker, Kathy McKenna, Mary Maddox, Nicole Jebbia, Patti Iisager, Ryan Erskine, Sarah White, Victoria Guttinger, Greg Gatchell, Chase Gatchell, Ronda Gatchell, Robin Lemons, Christine Shipp, Jill Dawson, Janet Wilkinson, Ellen Christensen, Lindsey Livingood, Emily McCullough, and Nick Vasiliades.

**Approval of minutes:** Victoria Guttinger needed to be added to minutes as attendee. Minutes were then approved by Ronda Gatchell and seconded by Cherie Stucki.

### Agenda:

- **General Updates (Liz Kline)** – School recognition funds – 15% will go to SJVS professional development - vote was taken to approve, however, plans for the specific professional development use and the amount received has not yet been determined. This will be addressed as soon as the necessary information is received.
- **Program Coordinator Update (Michael Eisen)** –  
Ms. Scott has been doing a fantastic job with progress monitoring and arranging opportunities for students to come on campus. Students worked in the lab on campus November 9<sup>th</sup> and 10<sup>th</sup> and will have opportunity to do so on December 7<sup>th</sup> and 8<sup>th</sup>.  
Enrollment opens for 2<sup>nd</sup> semester on November 17<sup>th</sup>.  
Staff has been visiting schools to introduce APEX and to answer questions in regard to SJVS. They are also clarifying the difference between SJVS vs. FLVS.  
Mr. Erskine revamped the SJVS website and it looks great! There is a new registration system available through the SJVS website.
- **Registrar – (Ryan Erskine)** –

Website is revamped – check it out.

Proctored exams will be available at 9:00 am and 1:00 pm.

- **National Honor Society (Victoria Guttinger)** – Congratulations to the 4 new members! Their first online meeting will be on December 7<sup>th</sup> at 9:00 am.
- **Parent Planned Outing** – The elementary program had fun at their October outing at Sykes and Cooper Farm. The November and December plans are in the works. Families will receive information very soon.
- **Important Dates** –
  - November 22<sup>nd</sup> – 24<sup>th</sup> Thanksgiving Break
  - December 21<sup>st</sup> Semester Ends
  - December 22<sup>nd</sup> – January 4<sup>th</sup> Winter Break
  - January 5<sup>th</sup> Teacher Planning Day
  - January 8<sup>th</sup> School resumes and first day of second semester.
- **Next meeting:** Tuesday, December 12<sup>th</sup>, 2017 at 10:00 am – location TBA

**Adjournment:** 10:19 Mike Eisen motioned to close meeting, Ronda Gatchell 2<sup>nd</sup> the motion. Motion moved

Kristine Solomon

Recording Secretary  
[St. Johns Virtual School SAC]

12/12/17

Date of approval