



## ST. JOHNS COUNTY SCHOOL DISTRICT, FLORIDA HOME EDUCATION EVALUATION INSTRUCTIONS

Home Education law requires parents/guardians to provide an annual educational evaluation to the district superintendent's office that documents the student's demonstration of educational progress (Florida Statute 1002.41). This required evaluation is due each year on the anniversary date of your student's initial enrollment as a Home Education student. For example: if your student was enrolled in Home Education on August 16, an annual evaluation is due on or before August 16 of each subsequent year. This annual evaluation will be due on or before that date every year that he/she remains a home education student. ***If you are planning on having your student return to public school, it is advisable that you turn in the annual evaluation over the summer prior to their return.***

These are the five (5) options for fulfilling the requirement for the annual evaluation:

1. Select a teacher holding a valid regular Florida certificate to review and discuss the contents of the required portfolio with the student, or
2. Have the student take a nationally normed student achievement test administered by a certified teacher, or
3. Have the student take a state student assessment test used by the school district (FSA/EOC) and administered by a certified teacher, or
4. Have a student evaluated by a Florida psychologist holding a valid active licence, or
5. Have a student evaluated with any other valid instrument tool that is mutually agreed upon by the parent or guardian and the superintendent. Virtual School transcripts are an acceptable measure IF the transcript shows 1.0 credit earned for each English (Language Arts), Math, Science and Social Studies. Partial transcripts must be supplemented with one of the other four evaluation methods to be accepted.

The documentation can be a report by the evaluator or a copy of the test scores. The evaluation form is included as a suggestion for use by a certified teacher if you choose option 1 of the portfolio review. If you choose to submit test scores, through options 2-5 please complete the student information section of the annual evaluation form and attach it to the test scores.

Please note:

***Florida Statute 1002.41 states that failure to submit an annual evaluation places the home education program in noncompliance and permits the superintendent, after notice to the parent/guardian, to terminate the program. If this office does not receive the required annual evaluation, your student/s will be required to enroll/re-enroll in public or private school to meet the compulsory attendance law.***



ST JOHNS COUNTY SCHOOL DISTRICT, FLORIDA  
HOME EDUCATION ANNUAL EVALUATION

Student Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(Last) (First) (Middle)

Parent/Guardian Name(s): \_\_\_\_\_

Parent Email \_\_\_\_\_ Parent Phone# \_\_\_\_\_

Residential Address: \_\_\_\_\_  
(Street & Apt/Unit, no PO Box) (City, State, Zip)

- Check this box if this is a new street address, phone number and/or email.
- Check this box if you are terminating from the Home Education program and attach a termination letter or submit our online Notice of Termination available on our website: <https://www.stjohns.k12.fl.us/homeeducation/>

**Check the annual educational evaluation option chosen for this student (attach results for options 2-5)**

- Option 1: Portfolio and Student Conference by a current Florida certified teacher**
- Option 2: Nationally Normed Test**
- Option 3: State Student Assessment Test (FSA/EOC)**
- Option 4: Evaluation by a Florida licensed psychologist or school psychologist.**
- Option 5: Florida Virtual School (FLVS) or St. Johns Virtual (SJVS) Transcript that indicates successful completion of core courses.**

**STATEMENT FROM FLORIDA CERTIFIED TEACHER: (only if portfolio Option 1 is used)**

Upon review of the portfolio and discussion with the pupil named above, I certify that the pupil has demonstrated progress at a level commensurate with his/her ability.

I understand that Florida law requires that I hold a valid regular Florida certificate in elementary education or an academic subject at the secondary level. My signature attests to my qualification.

\_\_\_\_\_  
Printed Name of Teacher/Evaluator

\_\_\_\_\_  
Evaluation Date

\_\_\_\_\_  
Signature of Teacher/Evaluator

\_\_\_\_\_  
School Year Evaluated (i.e., 2021-2022)

\_\_\_\_\_  
**Certificate Number**

**Please submit this form by mail, fax, scan & email or in person:**

**Telephone:** 904-547-7579      **Mail: Guidance and Choice** 40 Orange St, Yates Bldg, St. Augustine, FL 32084  
**Fax:** 904-547-7683      **Email:** [Leslie.Johnson@stjohns.k12.fl.us](mailto:Leslie.Johnson@stjohns.k12.fl.us)      **Website:** [www.stjohns.k12.fl.us/homeeducation](http://www.stjohns.k12.fl.us/homeeducation)

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