

Student Registration Guide: Grades Kindergarten–5

1. Complete Letter of Intent with St. Johns County School District Home Education Office.

- District Home Education Information - [Click Here](#)
- Online Form - [Click Here](#)

2. Visit flvs.net and click “Enroll” in the top right navigation

3. Enrollment pop-up window:

- Select “Grades K-12” next to FLVS Flex

4. How to enroll page:

- Select “Enroll in K-5”

5. Registration portal:

- If you have an existing parent account, click “Returning Students”
- If not, click “New Student”

6. Provide student details and select courses:

- Select your child’s school type
- Select your child’s county
- Select your child’s school name
- Select your child’s course(s)
- Click “Add Course(s)”

7. Select start date and review course selections:

- Select start date
- Review list of courses for both semesters
- Click “Save & Continue”

8. Sign Media & Directory Release:

- To opt in, sign and click “Save & Continue”
- To opt out, click appropriate boxes and click “Save & Continue”

9. Review parent commitment statements:

- Check the “I Agree” box
- Click “Save & Continue”

10. Follow the prompts by selecting:

- How you heard about us and reasons for taking these classes
- Click “Save & Continue”

11. Verify course selections:

- Review course selections
- To sign up for more, click “Add Additional Course(s)” and follow the same process
- Click “Continue Registration”

11. Provide parent/guardian and student details:

- Complete all the fields under Parent/Guardian Details and Student Details
- Select the appropriate boxes under Race and Ethnicity (Required by the Florida Department of Education)
- Click “Save & Continue”

12. Confirm entered data:

- Review parent/guardian and student information
- Click “Confirm & Continue”

13. Submit your registration:

- Review course selections
- Click “Submit Registration”

14. Add another student (if applicable):

- If you need to register another student, click “Sign Up Another Student” and follow the same process

15. Complete your registration:

To finalize registration, Florida Residency must be verified and your child’s courses must be approved

- Click “Login to FLVS” and follow the steps listed in the email (Email sent to parent/guardian email address input during registration)

16. Florida Residency Required with SJVS Enrollment

- To finalize registration, Florida Residency must be verified and your child’s courses must be approved. *Courses cannot be verified until the registration information below is completed. If after two weeks items are not received, SJVS will drop the course requests.*

- Instructions for First-time Registration: [Click Here](#)

- Please click here to complete registration: [Click Here](#)

Course Approval:

- » Homeschool: parent approval.
- » Public, Private, or Charter School: school approval

Thank you for enrolling in FLVS Flex - With SJVS Teachers.

If you have questions or need assistance, please call **904-547-7579**.

