



Courseware includes options which allow you to manage curriculum to meet your students' needs. In addition to locking or hiding activities, you can also omit activities at the course section level or student level. This gives you more flexibility to work with and accommodate your students, while ensuring these activities don't count against them in Courseware.

Note: If you do not see this feature in your account, your administrator may have disabled it.

What is in this FAQ?

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What does omitting an activity do?

Omitting an activity removes it from the pacing calculation and for Current and Course Grades. It also removes the activity from student view.

How is this different from hiding an activity?

Hiding an activity simply hides it from student view but still includes it in pacing and Current and Course Grades. Omitting removes it from view AND from pacing and Current and Course Grades.

Why might you omit an activity?

This feature gives you more flexibility in the classroom and with your students, and you'll need to decide if this is the best action for your situation. Here are a few possible reasons you may omit an activity:

- You covered the material in class and do not want students to repeat the activity in Courseware or to have the activity count against their grade.
- A student has an IEP and requires accommodations.
- A standard has changed and the activity is no longer relevant to the scope of the course.



What will my students see if I omit an activity?

An omitted activity is not visible to students for whom the activity has been omitted. As mentioned above, the omitted activity will also not count in the pacing calculation and Current and Course Grades. Questions from omitted modules will NOT be included in course assessments.

How can I see which activities are omitted?

You can see which activities have been omitted in three locations:

- The Section Curriculum page and the Student Curriculum Details page:

Look for the Omitted Activity icon:

- The section Gradebook: Look for a pink slash mark. (See Figure 1).

STATUS LEGEND		Unit 1: Historical Thinking Skills	Pretest: Historical Thinking Skills	Discussion: Historical Thinking Skills	Primary and Secondary Sources	Historiography
100	Weighted Score					
100	Non-weighted Score					
e	Exempted Score					
■	Dropped Score					
Locate Students by name						
Anderson, Carrie				95	80	40
	CURRENT GRADE					
	67.50% (D)					
	COURSE GRADE					
	4.20% (F)					
	TIME ON TASK					
	00:03:47					

Figure 1 Section Gradebook view of an omitted activity.

How do I omit activities for a student?

1. Go to a course section page and click a student's name.

PLATO Course World History, Semester A v3.0
World History A v3
End Date: None
1 Instructor

GRADEBOOK CURRICULUM SEND MESSAGE ADD STUDENTS SECTION SETTINGS

All Students 11 Off pace 1 Slightly Off Pace 0 On Pace 0 Ahead of Pace 0 Locked 1 Ready to Score 0

PLATO Course World History, Semester A v3.0 Module Mastery (PDF)

PACE	STUDENT	CURRENT GRADE	COURSE GRADE	ACTIVITIES COMPLETED	TIME ON TASK	TASKS
	Anderson, Carrie	67.50% (D)	4.20% (F)	2/41 (5%)	00:03:47	1
	Lingen, Kali	0.00% (I)	0.00% (F)	0/42 (0%)	00:00:00	

2. On the Student Curriculum Details page, click the blue ... menu corresponding to the activity you want to omit. Select **Omit Activity**.

PLATO Course World History, Semester A v3.0

STATUSES RESULTS

	TITLES	TIME	SCORE	REVIEW
●	Plato Student Orientation			...
○	Syllabus: World History A			...
■	Unit 1: Historical Thinking Skills	3	00:03:47	...
○	Pretest: Historical Thinking Skills			...
●	Discussion: Historical Thinking Skills	1	00:00:22	95%
■	Primary and Secondary Sources	1	00:01:31	80%
○	Primary and Secondary Sources: Tutorial			...
●	Primary and Secondary Sources: Mastery Test	1	00:01:31	80%
■	Historiography	1	00:01:54	40%
○	Historiography: Tutorial			...
●	Historiography: Mastery Test	1	00:01:54	40%
○	Historical Data			...
○	Historical Data: Tutorial			...

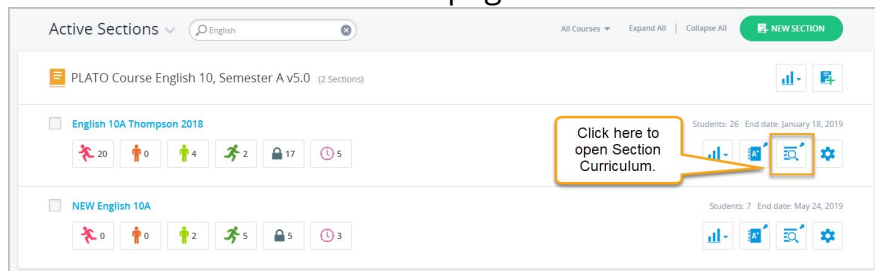
3. To include the activity again, click the activity's menu again, and click **Include Activity**.

Note: The **Omitted Activity** icon appears for all activities that have been omitted, including those omitted at the Section Curriculum level.

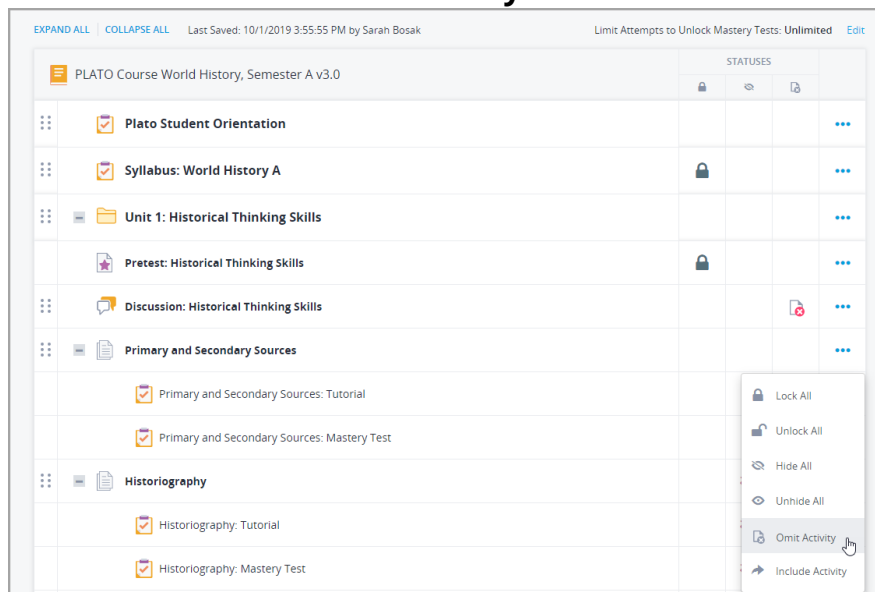


How do I omit an activity for a whole section?

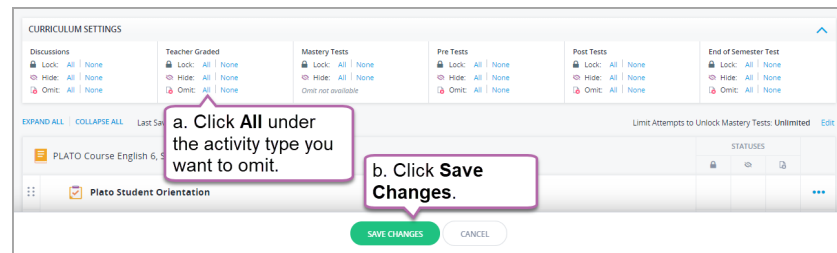
1. Go to the Section Curriculum page.



2. Click the blue ... menu corresponding to the activity you want to omit. Select **Omit Activity**.



3. To globally omit an activity type, expand the **Curriculum Settings** at the top of the page.



4. To include the activity again, click the activity's menu again, and click **Include Activity**.