

Meeting Minutes of St. Johns Virtual School Advisory Council

Date: 11/4/24	Location: Online Conference	Time: 9:00 am
Christine Sikes <i>Presiding Chairman</i>	Angela Rumrell <i>Recording Secretary</i>	Emily McCullough <i>SAC Treasurer</i>

Participants:
Members in Attendance:

Member Name	Present	Member Name	Present
Ryan Erskine	x	Christine Sikes	x
Emily McCullough	x	Angela Rumrell	x
Paul Villavisanis	x	Denelle Urbizu	x
Hilary Fister	x	Johanna Santinho	x
Stephanie Rowe	x	Ryan Bozeman	x
Katie King	x	Jill Harris	x
Nick Vasiliades	x	Robin Lemons	x
Tricia McElhone	x	Victoria Guttinger	x
Jennifer Jacobson	x	Amelia Zukoski	x

Zoom Meeting Link: www.tinyurl.com/sikesoffice

Call to Order: 9:00 a.m.

- **Motion to start:** Trisha McElhone
- **2nd:** Katie King

I. Welcome- Personal and Professional Celebrations

- 8th grade Character Counts speaker was Lauralye Fink
- Ram Jam Staff bowling night was a hit
- Applications for the spring semester are open
- Liam King submitted college applications
- Mrs. Santinho's daughter got accepted to vet school

II. **Principal Updates:** (Ryan Erskine)

- Full time applications are open
- Hurricane Make-Up Dates-November 11 is now a student school day, B&M schools will postpone early release Wednesdays.
- PM2 Testing sign-ups are open. Please sign up
- Ram Jam Work times are in session and are well attended

III. **SAC Chair Updates** (Christine Sikes)

- What is School Improvement Plan (SIP)
 - required document that outlines goals to address school needs
 - developed by school leadership team
 - goals are based on data including parent/staff/student surveys, state testing data, teacher requests for programs etc.
 - SAC is available to advise the principal but the principal has the final decision on all components of the School Improvement Plan
- How does SIP impact SAC
 - School Improvement Plan (SIP) is driving force of all SAC decisions
 - Principal must present finalized SIP to SAC team
 - Each school will have Areas of Focus. These are goals for the year that should also be SAC's focus
 - All funds requests must align with Areas of Focus addressed in the SIP
- SAC Funds
 - SAC has two district accounts (SAC program 102 and School Recognition Funds program 805)
 - SAC treasurer or SAC chair should communicate with school bookkeeper and report the account balance monthly
 - monies from these accounts must be used for actions to implement the SIP including non-recurring expenses for educational equipment or temporary personnel to assist in improving student performance.
 - funds requests should be submitted at least one week prior to the meeting
 - "a portion of funds provided in the annual General Appropriations Act for use by school advisory councils must be used for the school improvement plan". SS 1001.452 District and School Advisory Council
 - these monies may be used on programs/projects selected by SAC
 - funds not subject to override by principal or district staff

- funds can not be used for capital improvements or projects that last more than one year
 - funds roll over into the following year
- School Recognition Funds
 - Funds awarded to schools who receive a school grade A, improve at least one letter grade or improve more than one letter grade and sustain the improvement the following year
 - funds awarded by the commissioner of education usually for the amount of \$75-\$100 per full time student
 - funds are usually distributed in winter of the following school year
 - staff and SAC must decide how to use financial award as per statute must be
 - non-recurring faculty and staff bonus
 - non-recurring expenditures for educational equipment and materials
 - temporary personnel to assist in maintaining or improving student performance
 - if staff and SAC can't reach an agreement by Feb 1, the award must be equally distributed to all classroom teachers currently teaching at the school

IV. Approval of Meeting Minutes: will be done next meeting

- **Motion to approve:**
- **2nd:**

Commented [VLG1]:

IV. SAC Treasurer Report (Emily McCullough)

- **Account Balances:**
- **School #7023 elementary** = \$ 2,155.67
- **School #7004 secondary** = \$ 16,122.43
- **Projected Balance: \$ 18,438.10**
- Funds requests should be made to emily.mccullough@stjohns.k12.fl.us at least a week prior to the next SAC meeting date.

V: National Honor Society/ National Junior Honor Society (Christine Sikes)

- NHS-2 members attended the Jailbreak 5k, segment 1 service project is to collect donations for the South Woods Kids Closet. There will be a box in the front office to collect donations from Dec 2-Dec 16
- NJHS- segment 1 service project is to collect donations for the South Woods Kids Closet. There will be a box in the front office to collect donations from Dec 2-Dec 16

VI: Opportunities for Students (and Staff)

- Harry Potter event is now The Yule Ball on Monday December 16 from 9:00-11:30

- Invite and RSVP will be out soon

VI: Questions/Concerns/Public Comment

- None

VII. Adjournment:

- **Motion to adjourn:** Ryan Erskine
- **2nd:** Jill Harris

NEXT MEETING:

Meeting Location: online conference on Tuesday December 17

Angela Rumrell
Recording Secretary
St. Johns Virtual School
School Advisory Board

Date Recorded: 11/4/24

Date of Approval: