

Meeting Minutes of St. Johns Virtual School Advisory Council

Date: 5/12/25	Location: Online Conference	Time: 9:00 am
Christine Sikes <i>Presiding Chairman</i>	Angela Rumrell <i>Recording Secretary</i>	Emily McCullough <i>SAC Treasurer</i>

Participants:

Members in Attendance:

Member Name	Present	Member Name	Present
Ryan Erskine	x	Christine Sikes	x
Nick Vasiliades	X	Angela Rumrell	x
Johanna Santinho	X	Robin Lemons	X
Paul Villiavisanis	X	Katie King	X
Linda Thompson	X	Trisha McElhone	X
Jennifer Wilkie	X	Hilary Fisler	X
Jill Harris	X	Jennifer Jacobson	X
Victoria Guttinger	X	Marvin Jenkins	x
Barbara Cervantez	X		

Zoom Meeting Link: www.tinyurl.com/sikesoffice

Call to Order: 9:00 a.m.

- **Motion to start:** Nick V
- **2nd:** Paul V

I. Welcome- Personal and Professional Celebrations

- Mrs. Fisler and Mrs. Sikes dissected a squid during their Guy Harvey Training and Mrs. Fisler caught a hermit crab.
- STAR Banquet-District honors top 3% of SJCSD seniors. Leah M. chose Paul V to be recognized as a teacher that made a difference in her school career.
- Mrs. Guttinger's son graduated from Flagler College this past weekend
- Jennifer Jacobson started a podcast with her Character Counts grant and has created 2 episodes with SJVS students
- Mr. Erskine's daughter is on the KES news crew and his daughter won a district award for Top News Crew

II. **Principal Updates:** (Ryan Erskine)

- Testing is off to a great start (SJVS students are doing great and many grade levels are scoring above our district and state)
- Senior Graduation is May 22 at Toco Creek High School and starts at 6:00
- SJVS application is open until July 11. We have already accepted 42 students for the 2025-2026 school year
- Memorial Day Holiday is May 26
- Last Day for Students is May 30
- Last Day for Teachers is June 2
- Summer Credit Recovery June 9-July 3

III. **SAC Chair Updates** (Christine Sikes)

- School Recognition Funds Process
 - Voting completed
 - Winning selection: 95% of total funds distributed evenly between all SJVS staff (instructional, personnel, administrators, school counselor, registrar, computer operators, and executive secretary) AND 5% of total funds distributed to part-time instructional personnel, IT specialist, school psychologists and custodian
 - Needs approval from SAC Team
- Self-Audit and SRF process and results have been submitted to SJCSD

IV. **Approval of Meeting Minutes:**

- **Motion to approve:** Victoria Guttinger
- **2nd:** Katie King

Commented [VLG1]:

IV. **SAC Treasurer Report** (Emily McCullough)

- **Account Balances:**
- **School #7023 elementary** =\$
- **School #7004 secondary** =\$
- **Projected Balance: \$ 15,450.11**
- Funds requests should be made to emily.mccullough@stjohns.k12.fl.us at least a week prior to the next SAC meeting date.

- Request 1: Guy Harvey Training Travel request for Mrs. Fisler and Mrs. Sikes **cost 855.90**
 - This training allows them to bring more hands-on programs to our SJVS students during enrichment days
 - Training travel expenses includes travel expenses (247.90), hotel (494.00) and per diem (114.00). The 2-day training is free.
- Request 2: Lesson Materials so students can participate in hands-on science lessons during enrichment days **cost 718.32**
 - Money will be used to purchase 4 microscopes, slides, sharks to dissect
- These requests will be sent to the SAC Team for approval.

V: National Honor Society/ National Junior Honor Society (Christine Sikes)

- NHS- President, Vice President and Secretary are all graduating. They have completed the 24-25 school year
- NJHS-Have finished their group project "Words of Encourage-Mint" to help motivate students during testing

VI: Opportunities for Students (and Staff)

- None

VI: Questions/Concerns/Public Comment

- None

VII. Adjournment:

- **Motion to adjourn:** Trisha McElhone
- **2nd:** Victoria Guttinger

NEXT MEETING:

Meeting Location: online conference at the start of the 2025-2026 school year

Angela Rumrell
Recording Secretary
St. Johns Virtual School
School Advisory Board

Date Recorded: 5/12/25

Date of Approval