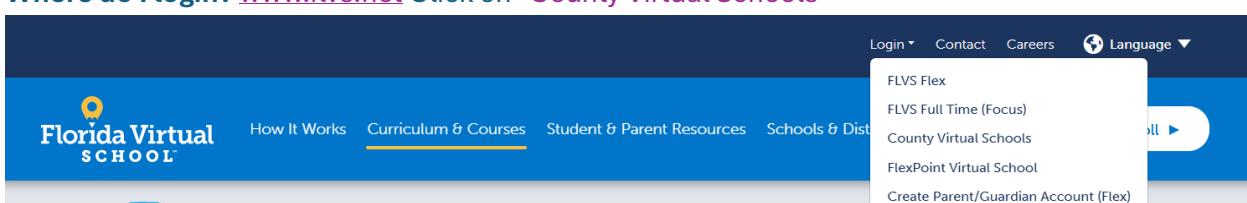


## How to Change Your School in Your Virtual Account

Your physical school does not automatically update. It must be changed anytime you change schools.

1. What is my school? It depends on the type of student you are.
  - a. Home School Student-Home Education Program Students
  - b. Full-Time St. Johns Virtual Student (completed application and received email of acceptance into program from SJVS)-St. Johns Virtual Franchise
  - c. Brick-and-Mortar Student-(Your Brick-and-Mortar District School e.g. Bartram Trail High School)
2. Where do I login? [www.flvs.net](http://www.flvs.net) Click on “County Virtual Schools”

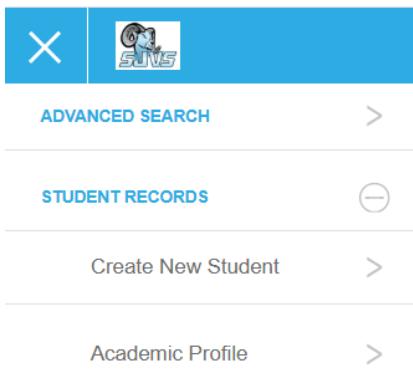


The screenshot shows the Florida Virtual School website. At the top, there is a navigation bar with links for 'Login', 'Contact', 'Careers', and 'Language'. A dropdown menu is open under 'Language' with options: 'FLVS Flex', 'FLVS Full Time (Focus)', 'County Virtual Schools', 'FlexPoint Virtual School', and 'Create Parent/Guardian Account (Flex)'. The main content area features the 'Florida Virtual SCHOOL' logo, a 'How It Works' link, and tabs for 'Curriculum & Courses' (which is highlighted in yellow), 'Student & Parent Resources', and 'Schools & Districts'.

3. Click the menu in the top left corner (three lines).



4. Click Student Records, then Academic Profile.



The screenshot shows the 'Student Records' page. At the top, there is a 'X' icon, a 'FLVS' logo, and a 'Create New Student' link. Below this, there are two main sections: 'STUDENT RECORDS' and 'Academic Profile'. Each section has a circular 'Edit' icon to its right. Under 'STUDENT RECORDS', there is a 'Create New Student' link with an 'Edit' icon. Under 'Academic Profile', there is a link with an 'Edit' icon.

5. Ensure the correct district is selected. Select your new school from the Physical School drop-down menu

### Academic Profile

#### Physical School

Type of Student	US Student
State	Florida
Select by	District
District	St. Johns
Physical School	Allen D Nease Senior High School

6. Click Save at the bottom right of the page. (Your school counselor can also change this if needed).

**Save**

Unlock Data